



## POSITION DESCRIPTION

### Portland YouthBuilders - Construction Trainer

**Position Summary** Portland YouthBuilders (PYB) is a non-profit vocational alternative high school and pre-apprenticeship program dedicated to serving young adults ages 17-26. PYB's mission is to help disadvantaged young people transform their lives through education, training, and the development of viable career pathways. PYB's state certified pre-apprenticeship construction training is offered through two programs: a year-long YouthBuild program, which offers high school completion along with pre-apprenticeship training; and the 9-week Bridge program offering pre-apprenticeship training for high school graduates.

PYB is deeply committed to continuously working to make our organization a more equitable and just place for both students and staff. As it is written in our [equity statement](#): *At PYB, we believe that communities are strengthened when diversity is honored. We believe we have a responsibility to interrupt and confront inequity. At PYB, we commit to continuously reflect and challenge the ways in which we, as a community, and as individuals, perpetuate inequity. It is not only vital to our students' success but essential to our purpose.*

The Construction Trainer will supervise and instruct crews of students in the new construction and remodeling of affordable housing. This position will be primarily based in Washington County, with approximately one day per week spent at our SE Portland campus. The Construction Trainer is responsible for daily oversight, organization, safety and quality control of work performed on assigned projects. They work in partnership with other construction staff to plan daily crew assignments, plan project schedules, and share teaching responsibilities. They will also work on teams with academic teachers, counselors and career development professionals in a collaborative effort to help students develop personal skills and overcome barriers as they strive to define and prepare to achieve their career goals.

The ideal candidate will be committed to our mission and equity statement, and will be inspired by working with young people from diverse backgrounds as they transform their lives through learning and service.

**\*Women and people of color are strongly encouraged to apply.**

Reports to:	Construction Program Manager
Schedule:	40 hours per week (1.0 FTE)
Starting Salary:	Dependent upon candidate experience & qualifications
Employment Status:	Regular, Exempt
Benefits:	Benefits: 7 weeks paid vacation during school closures--4 weeks in summer; 2 weeks in winter; 1 week Spring Break. Paid Summer break is prorated for the first year based on months of service (e.g.- an April 1 start date would receive 5.5 days summer vacation, but a September 1 start date would receive 18.25 days in the first year). Most state recognized holidays are paid and employees accrue 1 personal day/month. PYB contributes \$700/month to Section 125 cafeteria plan for health care benefits, flexible spending accounts, and/or retirement savings; and provides a dollar-for-dollar employer match for retirement contributions up to 3% of salary with immediate vesting. PYB provides employee-paid life and long-term disability insurance. PYB offers a dynamic environment with great team of students and staff.

## **QUALIFYING KNOWLEDGE, SKILLS, & EXPERIENCE**

- Minimum 5 years experience working in the construction industry or construction related trades
- Strong carpentry skills, with hands-on experience in most phases of residential construction; strong framing and finish carpentry skills required
- Strong interest in working with and supporting a diverse group of young adults to help them develop and achieve goals
- Preference given to candidates with training and/or teaching experience
- Ability to collaborate, clearly communicate, and problem solve
- Experience organizing and supervising construction sites
- Able to work in Microsoft Word, Google Suite (Docs, sheets, slides, and classroom) and email; capacity to competently use a database after training is provided; other computer skills a plus.
- A good driving record with a valid Oregon Driver's License, the ability to drive various personal and construction vehicles, and small buses;
- Ability to lift 50 pounds and to perform work in all typical residential construction conditions including roofs and crawl spaces
- Ability to demonstrate and perform high production techniques
- Concrete forming and concrete finishing skills are a plus
- A fingerprint-based criminal background check and drug test will be administered prior to employment for candidates under consideration.

## **APPLICATION INSTRUCTIONS**

**To apply:** email resume and cover letter to Rana Uzzaman, Director of Programming, at [Rana.Uzzaman@pybpd.org](mailto:Rana.Uzzaman@pybpd.org)  
Immediate applications are encouraged and will be reviewed as received, and interviews conducted to fill the position as soon as a qualified candidate is identified.

***No phone calls or visits please***

**For more information,** please visit our website at [www.pybpd.org](http://www.pybpd.org).

*Portland YouthBuilders' mission connects us to people and communities across Portland. We are proud to be an equal opportunity employer and do not discriminate on the basis of race, color, sex, sexual orientation, age, religion, creed, marital status, national origin, political affiliation, disability, veteran status, or any other classifications applicable by law. Portland YouthBuilders is committed to the diversity of our people, programs and services. The organization acts affirmatively in the employment and advancement of qualified people of color. Auxiliary aids and services are available upon request to individuals with disabilities. TTY1-800-735-2900.*

*PYB employees and full-time volunteers must successfully complete a criminal background and drug test check prior to employment. Portland YouthBuilders is a Drug Free Workplace and adheres to the requirements of the Drug Free Workplace Act. Portland YouthBuilders' students and staff are subject to random drug tests.*

- *This program is funded 25% through a federal award of \$1.5 million from the U.S. Department of Labor – ETA for the YouthBuild Program Initiative.*
- *This program financed in part with funds provided through Worksystems, Inc. from the U.S. Department of Labor, the City of Portland, and the Department of Housing and Urban Development.*
- *PYB is an AmeriCorps program and students who are AmeriCorps members are eligible for an education award.*

